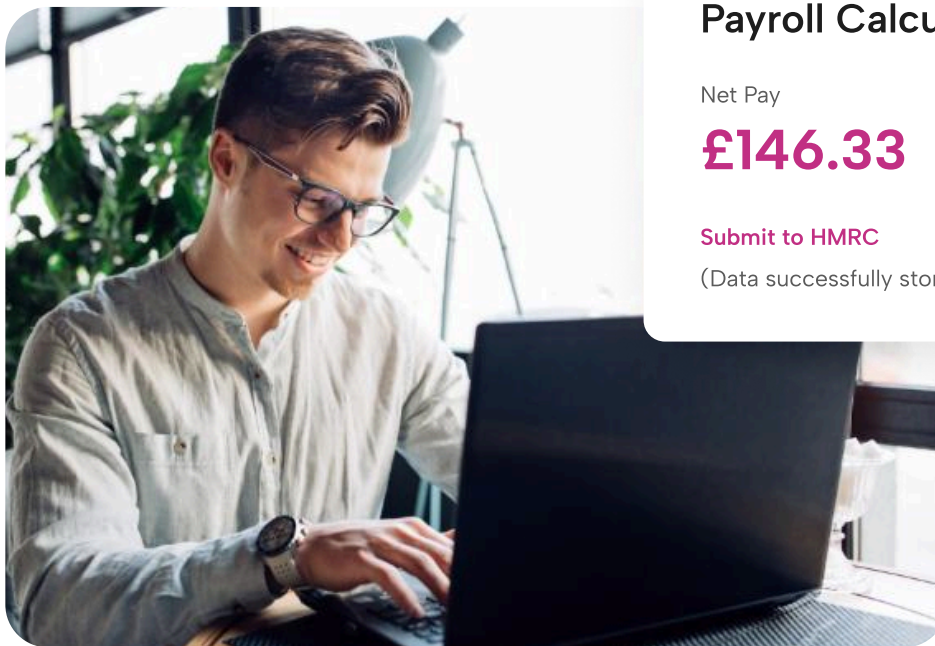# Sirius Payroll 365

Siriusapp

Effortless, HMRC–Recognised Payroll with Secure Employee Access

Powered by Sirius App | Built for Dynamics 365 Business Central

Sirius
Payroll 365

Payroll Calculated

Net Pay

£146.33

Tax

£35.78

Submit to HMRC

(Data successfully stored in system)

Say goodbye to payroll admin overload!

Sirius Payroll 365, automates and streamlines payroll for UK businesses, integrating seamlessly with **Microsoft Dynamics 365 Business Central and Human Resources**. Combined with Sirius Connect 365—our secure Payroll Document Portal (payslips, P60, P11D, etc.)—this all-in-one **HMRC–recognised** solution empowers HR and Finance teams to operate smarter, faster, and fully compliant.

Powerful Features

- **Effortless Payroll Processing:** Automate calculations for pensions, overtime, maternity leave & more—reducing errors and manual tasks.

- **HMRC Compliance:** Submit P11D, FPS, and EPS with ease. Fully compliant with RTI requirements.

- **Real–Time Integration:** Live data sync between Sirius Payroll 365, Business Central, Human Resources & the Payroll Document Portal.

- **Integration with The People's Pension:** Ensure accurate pension payments while minimising manual errors and compliance risks.

Powerful Features

- **Secure Payslip Distribution:** Generate and send password-protected payslips, eliminating manual printing and ensuring confidentiality.

- **Unified Payroll & HR Data:** Access FTE, leave balances, tax & pension info in one place—improving payroll accuracy.

- **Advanced Reporting:** Generate custom reports and track payroll by site, department, cost centre, and more.

- **Multi-Currency & Multi-Company Support:** Handle multi-currency payments and centrally manage multi-company operations.

- **Flexible & Customisable:** Adapt exports, timesheets, and workflows to suit your unique business needs.

- **User-Friendly Interface:** Fast learning curve and simplified processing designed for busy HR and Finance teams.

- **Advanced Payroll Features:** Payroll cost breakdown by Dimension (Site, department, cost centre, product), and import and export payroll data to and from external sources.

Business Benefits

- **Transparent and Scalable Pricing:** Future-proof solution that scales with your business — with licensing cost starting from just £1 per employee, per month.

- **Quick & Easy Implementation:** Get started fast with our user-friendly setup process.

- **Payroll Flexibility:** Benefit from high customisation, flexible pricing, and support for multiple payroll cycles.

- **Streamlined Processes:** Process salaries, overtime, pensions, and deductions along with processing year-to-date figures and net pay to gross pay with ease.

- **Improved Accuracy:** Eliminate human error and ensure accurate payslips and reports.

- **Increased Efficiency:** Free up HR and Finance teams to focus on strategic initiatives.

FAQs

1. **How do I install Sirius Payroll 365?**
   You can install the solution from Microsoft AppSource.
   To get started, install the free trial in your Dynamics 365 Business Central environment. For more information, **please refer to** our *Sirius Payroll 365 Setup Guide*.

2. **Does Sirius Payroll 365 use the standard Employee table within Business Central?**
   Yes, it uses the standard Employee table. We've extended it to capture additional employee information in line with HMRC guidelines.

3. **How do I auto–enrol a new member of staff?**
   When enrolling a new employee, you'll need to complete the relevant details on the Employee Card. Then, click 'Verify HMRC Details' to automatically populate the required information.

4. **How is car allowance calculated?**
   Car allowance must be calculated manually. The calculated amount should be added under Employee Payroll Elements as shown below.

   For Benefits in Kind, tax is calculated, but the car allowance amount is not included in the employee's Net Pay. Since there is no cash transaction, you do not need to map it to G/L Accounts.

   However, if you wish to offer it as a cash benefit, you will need to define such payroll element as earning and link it to corresponding G/l Accounts.

5. **How do I import historical transactions, so the calculations are shown correctly?**
   You can create and post a summary amount for each employee as an opening balance to import historical transactions for the current fiscal year.

FAQs

6. **How much data can I hold about each employee?**

   There is no limit to the number of employees you can register with Sirius Payroll 365. You can store the following information for each employee:
   - General information
   - Pictures and attachments
   - Address details
   - Employment information
   - Personal information
   - Payroll information
   - Payment and banking details
   - HMRC starter and payroll data
   - Confidential records
   - Absences
   - Contact details
   - Qualifications
   - Reporting dimensions
   - Miscellaneous information
   - Pay elements
   - Timesheet entries
   - Car benefits
   - Student loans
   - Worker locations

   You can also configure additional fields as needed.

7. **Once I submit the monthly reports to HMRC, does the payroll solution integrate with Business Central?**

   Yes, absolutely. You can post payroll data to Business Central per employee, by department, or by dimension, depending on your reporting preferences.

FAQs

8. **I currently pay uplifts to consultants and calculate holiday entitlement based on those uplifts manually in Excel. Can Sirius Payroll 365 handle this?**

   Yes, Sirius Payroll 365 can handle holiday pay calculations and leave adjustments for consultants. You can apply adjustments based on duration or individual entitlements—eliminating the need for manual spreadsheets.

9. **How does Sirius Payroll 365 work with the on-premise version of Dynamics NAV/Business Central?**

   Sirius Payroll 365 can be used with on-premise versions of Dynamics NAV or Business Central through a cloud-hosted payroll process. Below is a breakdown of how it works:

   ### Overview:

   - Extract data from on-premise NAV/BC: Includes Employee records, Dimensions, and Chart of Accounts.
   - Import and configure data in Sirius Payroll 365 (hosted on Business Central SaaS).
   - Run payroll and post results in Sirius Payroll 365 OnCloud.
   - Export payroll journals and import them back into Dynamics NAV/ BC as General Journals.

   ### Step-by-Step Setup:

   ### STEP 1: Set Up Business Central Cloud

   - Configure Business Central SaaS in the cloud.
   - Dual-use rights are available with new CSP licences.
   - If not, you will require at least one Business Central Essentials CSP licence.
   - Install Sirius Payroll 365 from Microsoft AppSource.

FAQs

STEP 2: Set Up Core Data

- Extract Chart of Accounts, Dimensions, and Employee data from your on-premise NAV/BC system.
- Import this data into the Business Central SaaS environment.
- Optional setup support available: 1-day service at £1,000.00.

STEP 3: Configure Payroll

- Define Payroll Elements.
- Set up Payroll Configuration.
- Configure Employee details for payroll processing.

STEP 4: Execute Payroll

- Create and set up a payroll batch.
- Approve payroll.
- Export payroll journals via the Sirius Payroll 365 app.
- Import payroll journals into Dynamics NAV On-Premise as General Journals.

Note: The Sirius Payroll 365 app supports all NAV versions starting from March 2021. In the meantime, manual import can be supported by our team, if required.

Ongoing Monthly Process:

- Review and update Employee data as needed.
- Repeat Steps 3 and 4 for each payroll cycle.

10. **Does Sirius Payroll 365 support P11D?**
    Yes. It's an HMRC-recognised solution that supports P11D submissions, including benefit cash equivalents.

    Submit directly via HMRC's secure gateway—no manual work needed.

FAQs

11. **When are payroll ledger entries created?**
    Once you create and post a payroll batch, the system generates:

    - Payroll Ledger Entries
    - Employee Ledger Entries
    - General Ledger Entries

    You can view these via "Find Entries" in the Posted Payroll Batch screen.

    Enable "Post to G/L" for direct ledger posting.

12. **Does it create payroll payment journals?**
    Yes. The solution automatically creates payment journals, removing the need for manual input. Use "Generate Employee Payment" in the posted payroll batch.

13. **Can payroll entries be tracked per employee in the general ledger?**
    Yes., you can choose between summary or detailed entries.. If you enable detail posting, you can track each element per employee in the general ledger.

    For employee-wise tracking, set the Posting Method to Employee-wise. Use Posted Payroll Batch No. and line number to trace G/L entries.

14. **What tasks must be completed at the end of a payroll period?**
    After payroll is processed, the journal posts automatically. Then:

    - Process BACS payments, submission FPS, EPS to HMRC, generate pension reports for pension providers, and other reports as appropriate.

FAQs

15. Do additional earnings appear on the payslip?
Yes.
- Add the earning in Pay Elements with type "Earning"
- Configure Pay Element Field Configuration
- Add the Pay Element and the Rate in the Employee Card.
- Posted earnings show under "Payment" on payslip.

16. Do additional deductions appear on the payslip?
Yes.
- Add the deduction in Pay Elements with type "Deduction"
- Set up in payroll batch
- Appears under "Deductions" on payslip

17. Can employees access past payslips?
Payslips are e-mailed automatically which are password protected.

Sirius Payroll 365 is automatically connected to Sirius Connect 365, which employees can log into using their email ID.

To unlock the full potential of Sirius Connect 365, please contact our sales team.

18. Does Sirius Payroll 365 support employee self-service?
Sirius Payroll 365 includes Sirius Connect 365—an employee self-service portal that provides access to payslips, P60s, and other related documents along with employee details.

To unlock the full potential of Sirius Connect 365, please contact our sales team.

19. How many pay elements can be displayed on the payslip?
There are no limitations. Add benefits and deductions as needed.

20. How many deductions can be displayed?
There are no limitations on deductions shown on payslips.

FAQs

21. **Can draft payslip be generated and send for verification to employee?**
    Yes, Draft Payslip can be generated and sent for verification for not only to employee but also to any assigned Emails like HR email. Both draft and final payslip can be sent to any one designated email ID.

22. **How are pensions calculated? Does it calculate the 3% or 5% automatically?**
    Pensions can be calculated automatically based on:

    - Basic Earnings
    - Qualifying Earnings
    - Total Earnings

    Define Contribution Rates, and the system will calculate automatically.

23. **Can I get a pension provider extract?**
    Yes.

    Pension elements can be mapped to either a Vendor or G/L Account, depending on how you manage your Pension Provider.

    Data can be extracted from the General Ledger, Vendor Ledger, or both. Use the Payroll Detail Ledger for individual employee contributions.

    For Pension Provider report, data export field setup can be configured as per Pension provider template and such report can be extracted from Posted payroll batch with Export pension tab.

24. **How do I hide salary info from bookkeepers?**
    Use standard roles and permissions. Also, configure whether payroll is posted in summary or detail.

FAQs

25. How are expenses shown in the accounts?

Each payroll element is mapped to the appropriate G/L expense and payable accounts.

Each pay run generates a payroll journal that debits expenses and credits liabilities like PAYE, NIC, pensions, student loans, etc.

26. What reports are available out of the box?
- Employee Payslip (both Draft and Final payslip)
- HMRC forms like, P45, P60
- Payroll Statistics & Ledger Entries
- Payroll Ledger and Detailed Ledger Entries
- Employee Payroll Statistics
- BACS Report
- Pension report
- Pre and Post Payroll Summary
- Comparison Period Report
- Cheque Payment report
- Vendor Remittance advice report

27. Can you enter timesheets?

Yes. First define work sites. Then enter timesheets per employee and worksite.

(Sirius Payroll 365 has both fixed and flexible rate timesheet configuration)

28. How are timesheets mapped to payroll?

Payroll elements are mapped to each worksite. Employees can be assigned to multiple worksites, and both normal and overtime hours are recorded in timesheets. Pay rules for each hour type are defined within the payroll batch, ensuring accurate payroll processing.

FAQs

29. How can Business Central be integrated with Payroll?

At the Pay element, assign the Account No. and deduction No. according to the chart of accounts for each pay element integrated with Business Central. As a result, whenever a payroll batch is posted, the General Ledger will also be updated based on the account number configuration.

30. What if the user doesn't want to post G/L entries?

If the user doesn't want to post G/L entries, they can simply enable (ON) the Skip posting to G/L toggle, which will prevent any General Ledger entries from being posted.

31. Where will updates from HMRC and new system features be communicated?

We will notify all Sirius Payroll 365 users via email whenever there are updates from HMRC or new feature releases affecting the system. The email will include a link to a step-by-step guide with pictorial instructions to help users understand and implement the changes.

Additionally, a follow-up reminder email will be sent within a week to ensure no update is missed.

32. How frequently is Sirius Payroll 365 updated?

System enhancements and new feature additions are released quarterly. However, any changes from HMRC—such as updates to rules, thresholds, or payroll legislation—are implemented as promptly as possible. Users are quickly notified via email, accompanied by step-by-step guides to assist with the updates.

FAQs

33. How can I get RTI updates from HMRC?
Once the FPS is submitted to HMRC, Sirius Payroll 365 registers with the HMRC site. Users can access HMRC updates via the HMRC Updates action tab found in the search bar. By clicking Apply Latest Data, the updates will be applied directly to the employee card.

34. Can I exclude employees with zero net pay from the payroll batch so that FPS can be sent without including them?
Yes, employees with zero net pay can be excluded from the FPS submission by turning ON the Exclude Zero Net Pay toggle in the Payroll setup.

35. Can salary sacrifice contributions be created separately from other contributions?
Yes, salary sacrifice contributions can be configured in the Pension setup like other contributions. Additionally, you can specify whether the salary sacrifice is calculated as a percentage or a fixed amount.

36. Can additional pension contributions be made apart from the regular pension contribution?
Yes, the system can be configured to allow additional Pension contributions, and multiple pension schemes can also be set up.

37. Is the P32 report automatically generated by the system?
Yes, the P32 report is automatically generated by the system from the Released EPS submission page.

38. How do I know that the Final Submission for the year has been sent to HMRC?
The system automatically identifies the last pay period and marks the For Year node value as Yes on either the FPS or EPS, indicating the final submission at Data Item No. 109.

FAQs

39. Is pricing based on employees or pay runs?
Billing is based on pay runs, with charges calculated according to the number of employees in each run.

40. What is the cost per employee?
The cost is just **£1.00 per employee per month**.

41. Is £1.00 per employee per month a moving scale?
No, the pricing is flat and transparent, with contract options available for added reassurance.

42. Are training videos available?
Yes, we offer an interactive simulation of Sirius Payroll 365, including:

- Video walkthroughs
- Configuration guidance
- App navigation

Click here for a demo.

43. Do you provide support?
Yes, we offer 24/7 technical helpdesk support.

We also provide:

- Training documentation (.pdf/.docx)
- PowerPoint slides for classroom use

Value Add-On

Sirius Connect 365

Key Features

- **Secure Email-Based Login**
  Employees access documents via email credentials—no need for third-party logins.

- **Real-Time Integration with Business Central**
  Instantly fetch live payroll data from Business Central with no syncing or data storage required.

- **Comprehensive Document Access**
  View current and historical payslips, P60s, and end-of-employment records anytime.

- **Personalised Employee Dashboard**
  Displays key information like job title, NI details, pension status, bank info, and more.

- **Cloud-Based Payroll Access with Flexible Hosting**
  Choose hassle-free Dogma hosting or deploy Sirius Connect 365 in your own Azure tenant for full control.

Business Benefits

- **Free 3-Month Trial — Then Just £0.50 per Employee/Month**
  Start free for 3 months, then pay just £0.50 per employee per month—simple, transparent pricing with no hidden fees.

- **Quick Setup**
  Rapid deployment and simple configuration.

- **Employee Self-Service**
  Empower staff with secure, self-serve payroll access—reducing support requests.

- **Employee Payroll Access**
  Give employees secure, anytime access to their payroll documents for less admin requests and more transparency.

- **Enhances Employee Experience**
  Gives staff quick, secure access to vital payroll records—boosting satisfaction and trust.

- **Boosts Operational Efficiency**
  Real-time updates reduce lag, errors, and dependency on internal requests or manual updates.

Sirius Payroll 365

£1.00

per employee,
per month

Sirius Connect 365

£0.50

per employee,
per month

Support Costs

£0.20

per employee,
per month

Total (Sirius Payroll 365 + Sirius Connect 365):
£1.70 per employee, per month

*(*All prices are exclusive of VAT or any other applicable taxes and duties, which will be charged as per the relevant jurisdiction.)*

Experience payroll the modern way.

All-in-one. Always compliant. All under control.

CONTACT US